

Facilitation Skills For Trainers

If you train, you need new tools for reaching the people in front of you. You know, keep them engaged.

In this two day workshop, enhance your ability to train in-person as well as by distance delivery.

You may already use ice breakers, but do they enhance learner achievement of the course ... or do they just fill the first minutes of the day? Is that all it means to facilitate training? Hardly! Do you have a rhythm for your training - does it keep your learners off their cell phones? If you want techniques and proven tools for creating presentations that have a measurable impact, set two days aside-- **September 28th AND October 1st.**

Facilitation Skills for Trainers

In two days (with prep work in-between), you will cover...

Day One

- Roles, agreements, and functions of a facilitator
- Openers /icebreakers
- Targeted outcomes
- Techniques (leave with a minimum of 5 new ones)
- Guiding activities

Day Two

- Research findings and your experience - do they align?
- Designing a facilitation process and implementation plan
- Peer sharing (participant show 'n' tell)
- Conflict management
- Reflections & next steps

This Anchorage-based instructor develops the skills of seasoned trainers who provide training for companies and organizations as well as independent presenters who want to stay up to date with the newer techniques of active learning. New trainers and instructional developers, this seminar offers something for you, as well!

The two-day seminar features instructor-led training, tools and templates, peer-teaching, and the experience of active/experiential learning. And homework.

You will prepare a facilitated presentation and deliver it on Day Two for feedback and confidence building.

Do you train others on...

- Sales & Service
- Customer Service
- Technical Skills
- Workforce Development
- Academics/Adult Learning
- Compliance
- Culture/Corporate Values
- Leadership/Management
- IT/Computer Skills
- Communication Skills
- Operations/Procedures
- Safety
- Certifications/Licenses
- Other Professional Development

This seminar includes examples related to these major training categories. Customize what you learn to *your* industry by see what others have found effective!

Reasons to attend

Because you desire new understanding without investing in plane tickets, hotel rooms and travel fatigue. The seminar is hosted in Anchorage! Content has been customized for the industries and workforce of Alaska, and many of the techniques have been tested in locations from the North Slope to the corporate boardrooms of Alaska.

Because you can concentrate by getting away from the office and can learn just by hearing the experiences of your training colleagues. And you can return to work with materials that will add

to your ease and efficiency of integrating new facilitation skills at your shop.

And because you will have online access for six weeks after the seminar to additional materials that will improve your recall as well as to a private discussion board for conversation with others who took the course. Post about your use of new techniques and find out what others have done!

Current Trends / Challenges	Proactive Advantages
Distractions & inability of employees to focus	Facilitated training is active & engaging, so learners absorb more information & build skills
Inconsistent understanding of expectations	Effective training techniques rely on enhanced communication processes that develop more consistent understanding of expectations
Increasing employee disengagement & resultant turnover	Supervisors/Leaders/Managers add value to the team dynamic & increase employee retention by engaging in staff development & coaching (<i>Most people do not leave a job: they leave a manager</i>)
Training programs not customized to the audience	Development of audience-centered training increases training effectiveness, employee buy-in, & relevancy -- not just for the organization, but also for all stakeholders

Details

- Who: For trainers desiring to update skills through active learning
- What: Two-day workshop (with homework)
- When: Sep 28 & Oct 1, 2018, 8:30 - 5:00
- Where: ACS Business Technology Center - 600 E 36th St Anchorage AK ([map](#))
- Why: Local learning saves time & expense & new skills enhance effectiveness
- How: Register today - early registrants receive \$30 text as part of fee (offer ends Sep 6th)
- How Much: \$350

Prerequisites

- Belief that effective learning results from effective design and facilitation
- Basic presentation skills and comfort in front of a group/class/audience
- Expertise in your subject/content
- Well-designed course to draw from for your 2nd day presentation

Fine Print

This workshop is results-oriented & more than a review of great theory. Plan to be actively engaged for two days (plus homework).



TRANSITION
MANAGEMENT

Your trainer has been in training & education & learning management in both the classroom & virtual environments, starting while she was in elementary school (really!) For more about her background, see her [profile](#) or [LinkedIn](#)

This workshop may qualify for continuing education credits - contact your professional association for details.

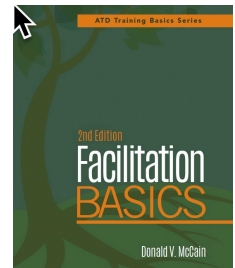
To register



Click on the QR code or use
<https://www.surveymonkey.com/r/2018-Facilitation>

*Bonus: register 4 from you company & get a 5th registration for \$100!
Offer good until September 14, 2018.*

*Book bonus: register by September 6, 2018 and your fee includes the
book, Facilitation Basics!*



Need to Know More?

✂ Contact me with more information:

Name:

Position:

Company:

Address:

Email:

Mobile:

- I would like more information about this workshop.
- I would like information on hosting this workshop within my company.
- I would like information on other workshops and/or online training options.
- I would like _____

Contact Me!

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